

NEW BEWERLEY COMMUNITY SCHOOL PUPIL SUPPORT COMMITTEE

Minutes of the meeting held on Monday 8 February 2016 at 4.30pm

PRESENT Michael Price (Chair) Gary German (Headteacher)
Amy Milne Neil Rhodes

IN ATTENDANCE: Wendy Richardson (Teacher)
Julie Saunders (Clerk – Governor Support Service)

1.00	APOLOGIES	ACTION
1.01	Apologies were received and accepted from Becky Henshaw.	
2.00	MINUTES OF THE LAST MEETING	
2.01	Resolved: <ul style="list-style-type: none">that the minutes of the meeting held on 9 November 2015 were agreed as a correct record and that the Chair be authorised to sign.	
2.02	<u>Matters Arising</u> <u>Minute 6.02 Keeping Children Safe in Education</u> – document has been distributed	
2.03	<u>Minute 6.04 Keeping Children Safe in Education</u> - All governors have read the Keeping Children Safe in Education document.	
3.00	MONITORING AND EVALUATION OF THE SCHOOL DEVELOPMENT PLAN PRIORITIES AND IMPACT OF STRATEGIES USED	
3.01	The Headteacher gave an update on the progress against the actions in the school development plan.	
3.02	Focus 15 <ul style="list-style-type: none">Coffee mornings to discuss the curriculum have taken place for each year group.Play and Stay events have taken place for EYFS parents. Further sessions to take place in Spring and Summer terms.Sessions to invite parents into school to view galleries and work are yet to take place.	
3.03	Focus 17 <ul style="list-style-type: none">Work is being undertaken to support the work of the Inclusion Support Assistants, timetables have been put in placeNew Behaviour Policy has been agreed.Anti – Bullying themes have been built into assemblies	

and the PHSE theme has been included in the whole school curriculum.

- Home School Agreement – to be reviewed in this meeting.
- A new points system has been introduced however this is to be evaluated by the School Council.

3.04 Focus 18.

- Classopoly – there is now 100% attendance.
- First day absence is now being followed up and fast tracking and monitoring is being undertaken.
- Overall Attendance is 94.9% (up to 05/02/16)
- Attendance in children from families of a South Asian descent is 94% (up to 05.02.16)
- Attendance for pupil premium pupils is 94.5% (up to 05.02.16)
- Attendance for non-pupil premium pupils is 95.4%(up to 05.02.16)

A Governor asked the Headteacher if there were any plans in place for maintaining good attendance over Easter prior to the school holidays. The Headteacher suggested some initiatives and advised that he would put something in place.

The governors thanked the Headteacher for the improving attendance results.

3.05 Focus 19

- The Sex Education policy is under review
- Prevent Training is to be rolled out to all governors
- FGM training is to be arranged.
- Child Protection Training – undertaken.
- Safer Recruitment Training – Headteacher to undertake.

3.06 Focus 23

- The Headteacher gave an brief outline of FFI funding and an update on the schools FFI application.

Applications for FFI funding can be made for children in Reception and Years 1, 3 and 5. The additional funding can be received for children with a variety of needs such as cognition and behaviour, vision, social, emotional, physical. The school made an application for 20 children and have successfully secured extra funding for 19 children amounting to FFI funding of £190,000.

The additional funding received by the school in previous years is as follows:

2014 £79,000

2015 £155,000

2016 £190,000

4.00 SEX EDUCATION

- 4.01 Wendy Richardson, Teacher and the schools nominated Sex Education and Relationship Co-ordinator joined the meeting. She distributed a copy of a draft Sex Education Policy to the governors for consultation. In response to questions from the committee Jackie reiterated the following points:
- There is a list of vocabulary expected to be used, which will allow children to name the body parts. This in future will enable children to be taught about Female Genital Mutilation (FGM)
 - Parents have a right to withdraw from lessons apart from the statutory elements in the national curriculum.
 - The policy concentrates on reproduction rather than relationships however healthy relationships, self-awareness and body confidence are covered.
 - No teacher will be teaching alone, there will be another adult present and the lessons will only be delivered by staff that are comfortable with the content.
 - Years 5 and 6 children to be taught about puberty and Year 6 children will be taught on reproduction.

4.02 Governors agreed that they were happy with the policy so far and would email or pass on any further comments. The Headteacher will distribute the policy electronically.

4.03 Wendy Richardson will hold a consultation steering group with parents and report back to the governing body for the next meeting on 4 May 2016.

5.00 PUPIL BEHAVIOUR

5.01 Home School Agreement

The Headteacher advised that the Home School agreement was rolled out last year and requires review. Parents, children and teachers had been asked for their feedback. Positive feedback had been received from parents and children however feedback from teachers was mixed.

5.02 The teachers had advised that they do not refer to it as there is no requirement to refer to it. The Headteacher reported that he frequently refers to the agreement in assemblies and when talking to parents.

5.03 The Headteacher advised that the profile of the agreement needs to be increased. It was agreed that in the next school newsletter he will refer to the Home School Agreement and thank parents for observing and adhering to the values and

Governors

**W
Richardson**

Headteacher

objectives.

5.04 **Behaviour Database**

Michael Price gave an update of a meeting he had with the Schools Behaviour Support Worker. He said that he had gained an understanding of what the Support Unit does in order to provide support to children. There are currently four children with an Individual Behaviour Plan. The Headteacher advised that these children often had other issues.

5.05 The Headteacher added that the Behaviour Support Worker was currently working on case studies to ensure that outcomes are positive.

5.06 It was agreed that Michael Price will meet with the Schools Behaviour Support Worker in order for regular accountability and better governance to be established.

Michael Price

6.00 SCHOOL LUNCHESES

6.01 The Headteacher had contacted Catering Leeds for copies of the policies and confirmed that the schools meals meet the requirement of the DFE Food Standards.

7.00 SAFEGUARDING

7.01 The Headteacher advised that the Local Authority's recommended self-assessment audit had been completed. The audit has provided some good assurance and highlighted some small areas to focus on upon.

8.00 REVIEW OF INFORMATION ON THE SCHOOLS WEBSITE

8.01 The Headteacher advised that the school website is maintained by a website provider. An audit of the website has been undertaken and had given good assurance however there was one small item missing. The website did not make it clear that associate members on committees do have full voting rights. The Headteacher advised that he would amend this.

Headteacher

He added the following information:

- 43% of website hits are via a mobile phone
- March 2015 to January 2016 33,0000 pages from the schools website were downloaded
- Most popular page is the Staff List

8.02 Work is to be undertaken to make all the pages mobile friendly in order to increase accessibility.

9.00 DATE OF NEXT MEETING

- Wednesday 4 May 2016 at 4.30pm